

CONSTITUTION

MILLEDGEVILLE AMATEUR RADIO CLUB (MARC)

PREAMBLE:

We, the undersigned, wishing to secure for ourselves pleasures and benefits of association with persons of a common interest in the hobby of “Amateur Radio”, do hereby constitute ourselves the Milledgeville Amateur Radio Club (MARC), of Milledgeville, Georgia, and we do hereby enact this Constitution as our governing law. It shall be our purpose to facilitate the exchange of technical information and radio knowledge between members; to encourage and assist persons interested in becoming amateur radio operators; to render emergency communications assistance to our community in times of emergency and natural disaster; to promote fraternalism and enhance operating efficiency of our members and to conduct club programs and activities to advance the general interest of “Amateur Radio” as a hobby.

ARTICLE I: MEMBERSHIP

Section 1. All persons interested in the hobby of “Amateur Radio” (licensed or non-licensed) shall be eligible for membership. Membership in the Milledgeville Amateur Radio Club (MARC) shall be by application and approval upon such terms as provided in the By-Laws.

ARTICLE II: OFFICERS

Section 1. The officers of this club shall be: President, Vice President and Secretary-Treasurer.

Section 2. All officers of the club shall be members in good standing of the Milledgeville Amateur Radio Club (MARC) and hold a valid amateur radio license.

Section 3. All officers of the club shall be elected for a term of two (2) years at the first meeting of the odd calendar year. Election of officers shall be by a quorum vote of the membership either present or by a member signed proxy.

Section 4. Vacancies of elected officers occurring between elections shall be filled by a special election at the first regular meeting following the withdrawal or resignation announcement.

Section 5. A quorum comprising of one-third (1/3) of the membership in good standing must be present at the meeting or by a signed proxy for the election of officers.

Section 6. Officers may be removed from office for failure to satisfactorily carry out the duties of office. The procedure for removing an officer shall be the same as the removal of a club member as defined in the By-Laws. An officer so removed may continue as a member in good standing unless he/she is removed as a member.

ARTICLE III: DUTIES OF OFFICERS

Section 1. The President shall preside over and conduct all meetings according to the rules adopted in accordance with procedures stated in Roberts Rules of Order. He/she shall enforce the Constitution and By-Laws, enforce proper business procedures and sign any documents that are necessary for official representation.

Section 2. The Vice-President shall assume the duties of the President in the absence of the latter and shall also be the club "Program Chairman" responsible for obtaining guest speakers for the club monthly meetings as available.

Section 3: The Secretary-Treasurer shall maintain a record of the proceedings of all meetings including a listing of members/guests present; maintain a roster of members; retain applications of membership; read communications at each meeting; prepare and mail necessary club correspondence; prepare and mail the club monthly newsletter; receive and maintain an accurate account of all club money.

Expenditures authorized by the club shall be paid by this officer. At each club meeting, he/she shall submit to the attending membership verbally an itemized statement of disbursements, receipts and balances made since the last meeting.

The Secretary-Treasurer shall immediately make the entire club funds records available: (A) to the President upon demand at a club meeting; (B) to the newly elected Secretary-Treasurer at the January meeting; or (C) upon resigning or being removed from office.

The Secretary-Treasurer is authorized to make an expenditure of no more than \$100.00 in lump sum or in the aggregate during the interval between regular or called meetings without approval from the club officers. Any expenditure larger than this amount shall have the approval by vote of the club membership present at the regular club monthly meeting or a special called meeting.

ARTICLE IV: MEETINGS

Section 1. The By-Laws shall provide for regular and special meetings. One-third (1/3) of the membership in good standing; by personal attendance or signed proxy, shall constitute a quorum for the transaction of business. If a matter is to be voted on, an absent member may participate by arranging to have his/her signed proxy appointing a club member to vote on his/her behalf presented to the Secretary-Treasurer prior to or at the designated meeting.

ARTICLE V: DUES

Section 1. The club may, by a majority vote of those members present, levy on the membership such assessments as shall be necessary for the business of the organization.

Section 2. Non-payment of yearly dues or assessments shall be cause for a member to be placed on the club in-active roles with loss of voting privileges. Reinstatement to active member status shall be made with payment of the current year's dues.

ARTICLE VI: AMENDMENTS

Section 1. The Constitution of the Milledgeville Amateur Radio Club (MARC) may be amended by a vote of one-half (1/2) of the total membership in good standing present.

Section 2. The By-Laws of the Milledgeville Amateur Radio Club (MARC) may be amended by a vote of one-half (1/2) of the total membership in good standing present.

Section 3. Proposals for amendments shall be submitted in writing at a regular club monthly meeting and shall be voted on at the next regular club monthly meeting provided the membership has been notified of the proposed amendment to either the Constitution or By-Laws.

Section 4. Members not able to attend meetings where votes will be cast, can participate in casting a ballot by submitting a proxy. The proxy shall be presented to the Secretary-Treasurer prior to the vote by U.S. Postal Service mail, Internet electronic mail or delivered by an individual designated by the voting member.

ARTICLE VII: RULES

Section 1. Roberts Rules of Order shall be the guide for conducting the meetings of this club.

THIS CONSTITUTION SUPERSEDES ALL PREVIOUS ONES AND IS ADOPTED AND RATIFIED AS THE CONSTITUTION OF THE MILLEDGEVILLE AMATEUR RADIO CLUB (MARC) OF MILLEDGEVILLE, GEORGIA, ON THIS _____ DAY OF _____, A.D. 2007, BY THE UNDERSIGNED MEMBERS:

BY-LAWS

MILLEDGEVILLE AMATEUR RADIO CLUB

SECTION 1: SECRETARY-TREASURER

It shall be the duty of the Secretary-Treasurer to have a copy of the club Constitution and By-Laws at each meeting. The Secretary-Treasurer shall maintain all Constitution and By-Law amendments, changes and additions and have copies available at the club meetings for review by members.

SECTION 2: MEMBERSHIP

Any licensed amateur radio operator, regardless of age, shall be eligible to apply for membership in the Milledgeville Amateur Radio Club (MARC). Individuals not licensed but interested in the hobby of "Amateur Radio" may apply for membership in the Milledgeville Amateur Radio Club (MARC). All applications will be reviewed and voted on by the members present at the club meeting the application is submitted or at the next regular meeting if the application is submitted between meetings.

The applicant for membership must express a willingness to abide by the MARC Constitution and By-Laws.

Members may be removed from the rolls for conduct unbecoming a radio amateur by a petition containing the signatures of two-thirds (2/3) of the club membership. The petition shall be presented at the next regular or called meeting and voted on by members in good standing prior to the meeting the vote is conducted. If a club member is removed, he/she will not be eligible to reapply for club membership for one year following removal from the club rolls.

SECTION 3: MEETINGS

Club meetings shall be held on the third Saturday of the month at 10:00 AM, Baldwin County Main Fire Station, Allen Memorial Drive, Milledgeville, Georgia, or other location as directed by the President. For urgent matters that may arise between meetings, the President shall be authorized to call a special meeting. A minimum of one week's written notice prior to the meeting date shall be given to the Secretary-Treasurer with the reason for the called meeting clearly stated.

SECTION 4: DUES

Dues of \$20.00 per annum shall be due at the January club meeting. Dues shall be paid at or before the beginning of the January meeting in order to retain membership and be eligible to vote on club business. Any applications for new membership at the January meeting will be voted on prior to the election of officers so that new members will have the opportunity to participate in the election. If a club member from the previous year has not paid dues by April 1st, he/she must reapply for club membership. If two or more licensed amateur radio operators are related and live in the same dwelling and desire to become club members; only one individual will pay the \$20.00 annual dues fee with each

additional individual paying \$5.00. Individual youth (age 18 or younger) shall pay an annual membership fee of \$10.00.

SECTION 5: COMMITTEES

The President shall appoint a chairman as well as members of the following standing committees and other committees as required. The term of each committee shall run concurrent with the office of the President.

- A. ARRL Field Day. The ARRL Field Day Committee shall plan and conduct operations in the annual June ARRL Field Day radio contest.
- B. Emergency Communications Operations. The Emergency Communications Operations Committee shall plan, train and have the capability of operating in local, state and national emergency communications drills/disasters as needed.
- C. Licensing. The Licensing Committee shall plan and conduct radio theory classes for persons interested in obtaining an amateur radio license.
- D. Public Relations. The Public Relations Committee shall promote the club within the community via the news media; newspapers, radio and television.
- E. Repeater. The Repeater Committee shall plan and direct the operation of the club two meter repeater, WB4DOJ/R. The licensed amateur radio operator serving as trustee of WB4DOJ/R shall be the ex-officio chairman of the Repeater Committee. He/she shall have the sole authority to maintain, repair and make adjustments to the repeater as required; though he may, at his/her discretion, delegate responsibilities to others.

THESE BY-LAWS SUPERSEDE ALL PREVIOUS ONES AND ARE ADOPTED AND RATIFIED AS THE BY-LAWS OF THE MILLEDGEVILLE AMATEUR RADIO CLUB (MARC) OF MILLEDGEVILLE, GEORGIA, ON THIS _____ DAY OF _____, A.D. 2007, BY THE UNDERSIGNED MEMBERS.